

[Notice] Application Guide of the New Graduate Dormitory for Non-Residents (Graduates and Research Students Only)

This is an application guide for the new graduate dormitory which will be inaugurated in September, 2010. This Guide is only aimed at graduate and research students who are not living in Gwanaksa right now. Thus, those who are current resident of Gwanaksa should refer to the Application Guide for Current Gwanaksa Residents.

I. Applicant Qualification:

A. Qualification:

- i. Local and international graduate students who are supposed to enroll in Gwanak Campus in 2010 fall semester. (Including returning student)
- ii. Full time registered research students: Who can verify that she/he will research in campus at least 5 days a week without other occupations.
※ A research student should be registered as a research student as of September of 2010, and submit the documentation verifying your research student status.
- iii. Those who are living in Seoul adjacent cities may apply, however, the students from other provinces will have priority of selection.

B. Registrations will be restricted in the following case:

- i. Insufficiency of grade for the whole attending years
 - Graduate students: at least 3.0 of GPA
 - International students: at least 2.0 of GPA
 - Grades of 1st semester of year 2010 will not be included.
 - If graduate student take "thesis research" class only which has no score, it is not available to check in because calculating grade is impossible.
- ii. Contagious disease carriers
- iii. Students who are restricted of residence due to penalty from the dorm (more than 6 points).
- iv. Students who will not study in Gwanak Campus in 2009 (including students on leave of absence, non-research students who completed coursework, junior and senior students of nursing school, and medical college students)
- v. Residents in Seoul: one or both of whose parents live(s) in Seoul.
- vi. Students who are estimated by the dorm superintendent to be inapt for living in the dorm

※ Students who have an extreme difficulty in commuting to university due to physical handicap have priority of dormitory residence regardless of the above requirements.

II. Application

- A. Application Period: 10, May (Mon) 10:00 ~ 14, May (Fri) 18:00
- B. Application Method: On-line application only
 - i. <http://dorm.snu.ac.kr/eng> (English version)
 - ii. Click banner named "On-line Application for GAS"
 - iii. Log-in
 - iv. Fill in the necessity information and submit the form on-line
- C. Attention!
 - i. Applicants should apply according to student category of 2010 fall semester.
※ For example, you are now in master degree course, and will be a research student in 2010 fall semester, you should choose "research student" as your student category.
 - ii. Applicants can apply both of the single room and the double room; however, once they get an entrance permission of one of the room type, another room type records will automatically be deleted.

III. Announcement of Selected Candidate:

17, May (Mon) 11:00 ~, at Gwanaksa Homepage

IV. Apply for "Selecting Roommate" or "Women only residence building":

- A. Selecting Roommate:
 - i. If an applicant wants to live with another applicant as a roommate, both applicants should choose each other as a "Roommate" in the application process.
 - ii. This service is only available for newly selected residents. Both of the designated roommates should be newly selected Gwanaksa residents.
 - iii. Graduate student and research student can apply for roommates.
- B. Women only residence building:
 - i. Only graduates can apply for this building
 - ii. In case the number of applicants is bigger than available room numbers, some applicants may be transferred to coed dormitory. (Single 24 beds, Double 194 beds)
- C. Application Period: 17, May (Mon) 10:00 ~ 20, May (Thur) 18:00
- D. Application Method: Re-Visit the "On-line Application for GAS"

V. Enrollment

- A. Enrollment Period: 24, May (Mon) ~ 28, May (Fri), Every day 10:00 ~ 17:00
(24, May 11:00 ~ 17:00 due to preparing banking system)

※ The virtual bank account only opens from 10:00 to 17:00, before or after those hours, applicants cannot transfer money. Please be careful about the transferring time.

B. Required Documents for International Students:

- i. A copy of first page of your passport(Where includes your ID photo, birthday, and signature)
- ii. Official Result/Certification of Health Examination
 1. Only issued by public health center, hospital is valid.
 2. Opinion notes, confirmation notes, or the copy of charts cannot be accepted.
 3. Mandatory check-up item: chest X-ray
 4. The Result form must include hospital address and doctor's signature and be written in Korean or English

C. Dormitory Fee

- i. Single room: 293,000(KRW)/Month
- ii. Double room: 208,000(KRW)/Month
- iii. Whether the rent is to be paid by semester or by month will be announced as soon as possible.

D. Enrollment procedure means Submitting Documents and Paying the Gwanaksa Bill; if you fail to finish one of them, Gwanaksa systemically rearrange your reserved room to waiting candidates. Thus even though you get the admission at the first time, you can lose the entrance rights in the case you do not submit required documents and pay the housing fee.

VI. Additional Instructions

A. On the Residence Term Guarantee Policy

- i. This policy will only be applied to the graduate residents who live in the new graduate dormitory double rooms.
- ii. The graduate student may stay at Gwanaksa more than a 1 year term.
- iii. Once an applicant gets entrance permission for Gwanaksak, a master degree course student may live in Gwanaksa for a maximum of 3 years, and a doctoral course resident may live in the dormitory for a maximum of 5 years.
- iv. When it comes to full time registered research students, a master candidate may stay for 1 year, and a doctoral candidate may stay for 3 years. .
- v. Those who live in the new graduate dormitory single rooms are not beneficiaries of this policy because of the limited room numbers (250 beds). Thus, for the single rooms, there will be a new application and selection process each year.

※ Even if a resident gets the residence term guarantee, he/she should apply for the

same dormitory and submit the necessity documents once a year.

※ To the new graduate dormitory resident, there is some possibility that Gwanaksa cannot provide the settling room service for 2011.

B. Additional important instructions:

- i. For the Graduate resident, Gwanaksa will not give temporary check-out services.
- ii. There is some possibility that a graduate student and an undergraduate student may be placed in the same room.
- iii. Moving or shifting rooms during vacations can occur for Undergraduates who are assigned to building 906 according to Gwanaksa Schedules.
- iv. In case of any false statement in the application documents (including identity, GPA, address, etc.), your right to stay in Gwanaksa will be withdrawn and you will be asked to move out.
- v. If the student's school status is changed by temporary absence, completion or graduation, the person should check out voluntarily. If he/she is exposed, he/she will be expelled by compulsion.
- vi. When it comes to combined master and doctorate program students, Gwanaksa regards the starting of doctoral course from the 5th semester, because the school records change at the 5th semester from master to doctor categories.
- vii. This Guide and these conditions are subject to change in the event of future developments.
- viii. If you need further information, please contact to Gwanaksa Administration Office.

23, April, 2010

Gwanaksa

Seoul National University