

[Notice] Application Guide of the New Graduate Dormitory for Current Gwanaksa Residents

This is an application guide for the new graduate dormitory which will be inaugurated in September, 2010. This Guide is only aimed at current Gwanaksa residents, thus those who are not living in Gwanaksa right now, should refer to the Application Guide for Non-Residents.

Current Gwanaksa residents have a different application process from non-residents.

I. Applicant Qualification

- i. Among the current Gwanaksa residents, those who are satisfy at least one of the following conditions:
 - A. Full time regular student (Undergraduate or Graduate) on Gwanak campus in the fall semester of 2010.
 - B. Full time registered research students in the fall semester of 2010:
※ Full time research student means a candidate of Master degree or Doctoral degree, who does not have a regular job and attends lab at least 5 days a week.
 - C. Exchange/GSFS students
- ii. Korean Government Scholarship Program Students:
 - A. Those who are attending at S.N.U as full time students are qualified for this application.
 - B. Those who are attending Language courses (L.E.I) are not qualified for this application.
- iii. Students attending Language courses (L.E.I) are not qualified for this application.

II. Application

- i. **Application Period: 2010, 3rd, May, 10:00 ~ 2010, 7th, May, 18:00**
※This is the only application period for the current residents.
- ii. Application Method: On-Line Application Only
 - A. <http://dorm.snu.ac.kr> (Korean version)
 - B. Click "신축 대학원 생활관 입사신청/Application for the New Graduate dormitory".
 - C. Log-in
 - D. Fill in the necessity information and submit the form on-line
- iii. Applying for the women only residence building:
 - A. Only graduates can apply for this building
 - B. In case the number of applicants is bigger than available room numbers, some applicants may be transferred to coed dormitory.(Single 24beds,Double 194 beds)
※ Undergraduates will be transferred to building 906. The 2nd to 5th floor are for males, and the 6th to 8th floor are for females.

- iv. Selecting Roommate
 - A. If an applicant wants to live with another applicant as a roommate, both applicants should choose each other as a "Roommate" in the application process.
 - B. This service is only available for current residents. Both of the designated roommates should be current Gwanaksa residents.
 - C. Graduate student and research student can apply for roommates.
- v. Attention!
 - A. In case applicants are not selected for the new graduate dormitory, they can stay in their current rooms.
 - B. When applicants are successfully selected for the new graduate dormitory, their current rooms are automatically canceled and assigned to waiting candidates of Gwanaksa. Thus, it is impossible to reverse your decision. Please consider carefully before submitting your application.
 - C. Graduates should choose a room type of either a double room or a single room.
 - D. Undergraduates can only apply for double room type.
 - E. The 919 vacancy caused by residence moving to the new graduate dormitory will be assigned to undergraduate student waiting list of the fall semester.

III. Announcement of selected residents

Announcement Date: 17, May (Mon) 11:00~, at Gwanaksa Homepage

IV. Enrollment (the dormitory fee payment)

- i. Print out the fall semester dormitory fee bill from "On Line Application for GAS" at Gwanaksa English Homepage during the payment period. (<http://dorm.snu.ac.kr/eng>)
The new building and room number will be written on the bill.
※ If you don't pay the bill by the period, your reserved room will be canceled and assigned to waiting candidates.
- ii. Payment Period:
 - 1st Round: 31, May (Mon) ~ 4, June (Fri), Everyday 10:00 ~ 17:00
 - 2nd Round: 26, July (Mon) ~ 30, July (Fri), Everyday 10:00 ~ 17:00
 - ※ The virtual bank account only opens from 10:00 to 17:00, before or after those hours, applicants cannot transfer money. Please be careful about the transferring time
- iii. Dormitory Fee
 - A. Single room: 293,000(KRW)/Month
 - B. Double room: 208,000(KRW)/Month
 - C. Whether the rent is to be paid by semester or by month will be announced as soon as possible.

V. Additional Instructions

- i. On the Residence Term Guarantee Policy
 - A. This policy will only be applied to the graduate residents who live in the new graduate dormitory double rooms.
 - B. The graduate student may stay at Gwanaksa more than a 1 year term.
 - C. Once an applicant gets entrance permission for Gwanaksak, a master degree course student may live in Gwanaksa for a maximum of 3 years, and a doctoral course resident may live in the dormitory for a maximum of 5 years.
 - D. When it comes to full time registered research students, a master candidate may stay for 1 year, and a doctoral candidate may stay for 3 years. .
 - E. Those who live in the new graduate dormitory single rooms are not beneficiaries of this policy because of the limited room numbers (250 beds). Thus, for the single rooms, there will be a new application and selection process each year.
 - ※ Even if a resident gets the residence term guarantee, he/she should apply for the same dormitory and submit the necessity documents once a year.
 - ※ To the new graduate dormitory resident, there is some possibility that Gwanaksa cannot provide the settling room service for 2011.
- ii. Additional important instructions:
 - A. For the Graduate residents in the new graduate dormitory, Gwanaksa will not give temporary check-out services.
 - B. There is some possibility that a graduate student and an undergraduate student may be placed in the same room.
 - C. Moving or shifting rooms during vacations can occur for Undergraduates who are assigned to building 906 according to Gwanaksa Schedules.
 - D. If the student's school status is changed by temporary absence, completion or graduation, the person should check out voluntarily. If he/she is exposed, he/she will be expelled by compulsion.
 - E. When it comes to combined masters and doctorate program students, Gwanaksa regards the starting of doctoral course from the 5th semester, because the school records change at the 5th semester from master to doctor categories.
 - F. This Guide and these conditions are subject to change in the event of future developments.
 - G. If you need further information, please contact to Gwnakas Administration Office.

23, April, 2010

Gwanaksa, Seoul National University