TERM OF REFERENCE (ToR)

FOR THE RECRUITMENT OF 2025 - 2026 SEOUL NATIONAL UNIVERSITY PROGRAM

**GENERAL INFORMATION**

**Post Title:** Recruitment of 2025 - 2026 SNU interns

**Host Organization: IFAD**

**Host Department/Division: PSD/DCO**

**Duty Station:** In presence

**\***subject to change according to world-wide COVID-19 situation

**Expected Places of Travel: None**

**Duration: 6 months**

**Expected Start Date: Sep 2025 – Feb 2026**

**Background**

**The Private Sector Operations Division (PSD)** was created to host and coordinate the existing and new initiatives aimed at leveraging additional investments for smallholder agriculture in alignment with IFAD’s Strategic Framework 2015-2025 and the IFAD11 Reform Agenda, as well as to act as the main coordinating unit for the implementation of IFAD’s Private Sector Engagement Strategy 2019-2024 (PSS). Current initiatives which are be covered by the PSD include:

* The Private Sector Financing Programme (PSFP) launched in February 2021 with the ambition to mobilize private funding and investments that deliver economic, social and environmental benefits to rural poor and small producers in particular LICs, LMICs and fragile situations.
* The Agribusiness Capital (ABC) Fund, a blended-finance facility sponsored by IFAD, financed by several development partners, and managed by a private fund manager, Bamboo Capital Partners;
* The Climate & Commodity Hedging to Enable Transformation (CACHET), a program financed by IFAD that operates a hedging mechanism to protect smallholders against price volatility.

These initiatives are at various stages of maturity and are amongst the instruments that IFAD uses to implement its PSS. The main function of the PSD is to ensure cross-departmental coordination through formal mechanisms and implementation of key investment and non-investment activities into private sector non-sovereign operations (NSOs).

**JOB DESCRIPTION**

# SCOPE OF ASSIGNMENT

# Type of assignment:

# Project management/Planning/ Financial Analysis / Research

# Specific Description:

The Intern will provide support and backstopping to the Team of the PSD. Activities will include but not be limited to the following:

**Technical support in private sector operations for the Private Sector Financing Programme (PSFP).**

1. Assist Investment Officers in the processing of private sector non-sovereign operations (NSOs) deals, providing technical support to: NSOs pipeline development; financial and risk analysis of potential and on-going NSOs; support in preparation of concept notes and project appraisal reports; support in preparation of financial instruments processing activities, in consultation with the legal team (LEG) and other relevant divisions;
2. Support PSD in NSOs portfolio management including desk research on the portfolio management process design; monitoring and evaluation (M&E) of NSOs’ development outcome indicators; tracking NSOs financial situation and main risks; Perform estimation and design scenarios in excel (projections); drafting of Waivers, and Amendments;
3. Preparation of NSOs quarterly reports; Support the design and development of relevant tools for NSOs (e.g. pricing guidelines, risk metrics, among others);
4. Support PSD providing technical inputs for strategic papers for IFAD Senior Management meetings;
5. Preparation of the PSFP Annual report;
6. Support the preparation of Private Sector Action Plan implementation;
7. Other duties may be assigned depending on priorities.

# EXPECTED DURATION OF ASSIGNMENT

**6 months, possibly extended to 1 year.**

# QUALIFICATION/EXPERIENCE

The successful offeror shall meet the following minimum criteria:

# EDUCATION

* Bachelor completed.
* Master level ongoing or recently finished.

# EXPERIENCE

* A previous experience in a consultant firm or in a financial institution would be preferred.

# LANGUAGE

* Fluent in English
* Preferably another language: French, Spanish and/or Russian.

**FUNCTIONAL COMPETENCIES**

* Advance on Office Package (word, excel, power point)

**Core Competencies**

* Integrity
* Responsibility
* Commitment